

US CUSTOMS FORM 3299  
**DECLARATION FOR FREE ENTRY OF  
UNACCOMPANIED ARTICLES INSTRUCTIONS**

**PART I**

1. Property Owner's Name - Last name, First Name, Middle Name
2. Property Owner's Date of Birth
3. Property Owner's Date of Arrival into the United States
4. Property Owner's Address in the United States
5. The first airport or port Property Owner arrived at, or will arrive at, upon entry into the United States. (It is at this port that the Property Owner will personally undergo Customs Clearance).
6. The airline ( or steamship company) on which the Property Owner arrived in the United States.
7. The names and relationship to the Property Owner of all family members accompanying him/her back to the United States. If the family members come back at a different time, or did not accompany the Property Owner, place "NONE" in the space provided.
8. Leave BLANK.

**PART II**

9. The "was" box should always be checked, unless the Property Owner is visiting the United States.

9A. Name of the country where the Property Owner resided.

9B. Length of time the Property Owner resided in that country.

9C. Residency Status:

- Returning United States Citizen Check Box (1)
- Property Owner emigrating to US Check Box (2a)
- Property Owner visiting US Check Box (2b)

NOTE: If you must choose between box (2a) or (2b), it is better to check box (2a) for Customs purposes

**10. STATEMENT OF ELIGIBILITY FOR FREE ENTRY OF ARTICLES**

10A. Check box (1) for United States Citizen and non US Citizen ONLY if all the household goods coming into the United States are duty free. NOTE: Household Goods include furniture, carpets, paintings, tableware, linens, and other similar items.

Household items less than one year old are dutiable and must be listed on the back of the 3299 along with their purchase price and the date purchased. Box (2) should be checked when the Property Owner is bring "tools of trade" back to the United States.

10B. Applies to United States Citizens ONLY. This box should be checked if all the personal effects being brought back by the Property Owner were taken abroad with him/her.

NOTE: Personal Effects include cameras, watches, rings, tape recorders, televisions, video equipment, stereo equipment, and other similar articles. All personal effects acquired abroad are dutiable and must be listed on the back of the 3299 along with their purchase price and the date purchased.

10C. Box (1) applies to non United States Citizens ONLY and must be checked if the Property Owner is bringing personal effects into the United States. Box (2) is to be

checked ONLY if the non United States Citizen is entering the United States with a vehicle.

### **PART III**

LEAVE BLANK

### **PART IV**

A. Boxes 1 through 6 are to be checked only if these items are included in the shipment. Shipments containing these items will almost always require additional paperwork and additional time to clear customs.

B. If there are household goods less than a year old, check box (7). These must be listed on the reverse side (see 10A); otherwise, leave both boxes blank.

C. If there are personal effects acquired abroad, box (9) must be checked. These items must be listed on the reverse side (see 10B); otherwise, leave all the boxes blank.

### **PART V**

LEAVE BLANK

### **PART VI**

1. Box B marked "IMPORTER" must be checked.
2. The Property Owner MUST sign and date.

### **PART VII**

LEAVE BLANK

**SPECIAL NOTE:** Be sure to include Passport Number and Social Security Number on form somewhere. Visa Number is also helpful.